



FENCING HERTFORDSHIRE CIC PROTECTING VULNERABLE ADULTS POLICY

INTRODUCTION

Every person who trains with Fencing Hertfordshire CIC (FHCIC) has a right to do so in a caring and safe environment. FHCIC recognise that as responsible parties working with vulnerable adults, we all have a duty of care to create this safe environment and have a full and active part to play in protecting our fencers from harm. The individual's welfare is our paramount concern and will take appropriate action if safeguarding issues arise. FHCIC believe that we should provide a caring, positive, safe and stimulating environment that promotes the social, physical and moral development of the individual person.

AIMS

- FHCIC will ensure that coaches, volunteers and other adults involved in the care of the individuals have knowledge and training to ensure the vulnerable adult is protected and kept from harm whilst in the care of FHCIC.
- Promote and ensure good practice
- Provide the individual with appropriate safety and protection
- To encourage all coaches/volunteers to make informed and confident response to specific issues

GUIDANCE & LEGISLATION

The guidance given in the procedures is in line with legislation and guidance of the organisation listed below:

British Fencing En Garde.....Ready Welfare Pack

<https://www.britishfencing.com/wp-content/uploads/2019/04/BF-Adults-at-Risk-Policy-approved-14th-March-2019.pdf>

Working Together to Safeguard Vulnerable Adult

<https://www.gov.uk/government/publications/safeguarding-policy-protecting-vulnerable-adults>

Standards for Safeguarding Vulnerable Adults in Sport

www.sportscoachuk.org/resource/safeguarding-protecting-vulnerable-adults

METHOD

FHCIC has a designated person that all staff, volunteers and parents can report to if they feel a staff member, volunteer or individual has acted to raise concerns for an individual's well-being. The complainant will be referred to the designated Welfare Officer, is Maria Faustino and requested to complete a complaints form. Maria Faustino will be in charge of ensuring any allegations are followed through to a satisfactory conclusion and that the records and procedures are fulfilled. The Vulnerable Adult Protection policy will be reviewed by the Team (Paul Davis, Maria Faustino and a Fencer Representative) and an awareness of the actions will be presented on an annual basis.

All staff and volunteers will be aware of the named person and during training/induction will be aware of the importance of keep the information confidential and not to share with other members of the team and only to inform designated person unless the complaint is about this person then they must inform head coach or welfare officer.

PHYSICAL CONTACT

Due to the nature of the sport, coaches may need to have physical contact with the individual (technique guidance, congratulations/consoling and first aid). If in the event of an injury, any contact with the Vulnerable /young person will be explained as to what is happening and why. The staff member will inform the parent/carer upon arrival to make them aware of the situation. Safety, welfare and Vulnerable Adult protection issues are included within British Fencing's coach and official's education programmes.

Best practice is extensively promoted, and coaches, officials, clubs and affiliated organisations are required to adhere to British Fencing's guidelines.

British Fencing is a Registered Body with the Disclosure Barring service (DBS) and facilitates a disclosure service on behalf of clubs and employers to prevent unsuitable people from working within the sport.

MONITORING PROCEDURES

FHCIC has regular training, coach meetings and supervision with all coaches /volunteers to ensure that information is able to be shared in a timely manner, but if concerned, coaches /volunteers should share information with the designated person immediately.

Accidents will be recorded and monitored to ensure best practice is continuing and the parent/school/career will be appropriately informed.

Vulnerable/young people with health issues will ensure staff/volunteers are aware of the action needed and a health form will be completed and dated by parent/carers upon registration, this will be revised annually.

Parents/carers must ensure that any necessary medicine is brought to each session. The medicine must be in the original packaging and have prescription instructions. FHCIC will only administer prescribed medication as per the original prescription instructions.

MANAGING ALLEGATION

The club will follow their procedure of reporting and investigating allegation.

- Reassurance of the Individual
- Report from all involved
- Parents/carers informed where required
- Professional organisations informed –Police, Social Care and British Fencing
- Action and review of the club policy and protocol

After an allegation or suspicion about a child protection concern has been investigated, there are likely to be strong feelings from staff, parents and peers and possibly within the wider community, which will need to be addressed.

CONTACT LIST

Contact	Role	Number	Email
Paul Davis	Director	07867897195	paul@hertfordshirecombatcentre.co.uk
Maria Faustino	Welfare Officer	07834327596	maria@hertfordshirecombatcentre.co.uk
Sarah Pallier	Eastern Region Welfare Officer		sarah.pallier@activ111.com
Liz Behnke	British Fencing Welfare Officer	0208 742 3032	headoffice@britishfencing.com

CONCLUSION

This policy will be reviewed annually unless changes in legislations or incident have been reported